

092306T4SWC

SOCIAL WORK AND COMMUNITY DEVELOPMENT LEVEL 6

COD/OS/SW/CR/03/6/A

Coordinate Community Project

Nov/Dec 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

WRITTEN ASSESSMENT

Time: 3 Hours

INSTRUCTIONS TO CANDIDATES

1. This paper has two sections; **A** and **B**.
2. You are provided with a separate answer booklet.
3. Marks for each question are as indicated.
4. Do not write on the question paper.

This paper consists of 4 printed pages

**Candidates should check the question paper to ascertain that all pages are printed as
indicated and that no questions are missing**

SECTION A: (40 MARKS)

*Answer **all** the questions in this section*

1. As a project manager, list THREE factors you would take into consideration when preparing a project's timeline for a community project. (3 Marks)
2. As a social worker working in Inua community you have been requested to carry out a gender assessment before the establishment of a community project. Highlight FOUR areas of gender analysis you will cover (4 Marks)
3. Maono community members intend to use the Project Evaluation Review Technique (PERT) in planning their project activities. State THREE benefits the community would derive from using this tool. (3 Marks)
4. The Community Development Work Department of Maji Mazuri Sub-county is working towards the construction of a dam to curb the issue of water shortage. Identify FOUR risks associated with such a project. (4 Marks)
5. Outline FOUR responsibilities of a project committee in managing community projects. (4 Marks)
6. Mention FOUR benefits that an organization may derive from the use of project management software in its activities. (4 Marks)
7. Utami community is in the process of upgrading their health clinic. As the project manager you have been requested to prepare a project appraisal report for the project. State FOUR issues that you will address in the report (4 Marks)
8. Give THREE reasons why it is important to establish a baseline in project development and management. (3 Marks)
9. List FOUR reasons for involving community members in identification of community projects. (4 Marks)
10. Outline FOUR steps to be followed when conducting a root cause analysis for projects. (4 Marks)
11. Following the terms of reference (TOR) in a project is crucial for its successful execution. However, several challenges can arise when adhering to the TOR. Identify THREE such challenges. (3 Marks)

SECTION B: (60 MARKS)

*Answer any **three** questions in this section*

12. You have been invited by the project development officer of community W to facilitate training on project development and management in order to build the capacity of members to manage community projects effectively.
- a) Describe FIVE phases of project development and management you will train the members on (10 Marks)
 - b) Explain FIVE guidelines that the community members should follow during project planning. (10 Marks)
13. The local community is planning to renovate a well-loved playground to improve its safety, accessibility, and recreational facilities. The project aims to create a safe and attractive space for children and families to enjoy outdoor activities.
- a) You are appointed as the project manager for the renovation of the community playground. Describe FIVE steps you would take to formulate a budget for this project (10 Marks)
 - b) The estimated budget for the renovation of the community playground is \$50,000, with a 15% contingency. As the project manager, evaluate FIVE ways in which you would handle the project if additional funds are not available (10 Marks)
14. Community X in partnership with an International NGO is working on a water and sanitation project. The project development committee has identified you as a key person to assist in the development of a logical framework for effective planning.
- a) Explain FIVE advantages of using the log frame model compared to the Theory of change. (10 Marks)
 - b) Describe the FIVE components that should be reflected in a log frame. (10 Marks)
15. The Rudgres community has contracted you to carry out monitoring and evaluation of an economic project that is aimed at improving the livelihood of the community members.
- a) Evaluate FIVE reasons why monitoring is important in project development and management. (10 Marks)

- b) Discuss FIVE evaluation criteria you would consider while carrying out the exercise. (10 Marks)

END