

061005T4ICT
ICT TECHNICIAN LEVEL 5
IT/OS/ICT/CR/6/5
MANAGE OPERATING SYSTEM.
NOV/ DEC 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

**PRACTICAL ASSESSMENT
OBSERVATION CHECKLIST**

INSTRUCTIONS TO THE ASSESSOR

1. You are required to mark the practical as the candidate perform the tasks.
2. You are required to take pictures and/or video clips at critical points.
3. Ensure the candidate has a name tag and registration code at the back and front.
4. Allocate the candidate **15 minutes** for preparation and **2hour 45 minutes** for performing tasks various tasks in this assessment

OBSERVATION CHECKLIST

Candidate's name			
Candidate Registration No.			
Assessor's name			
Assessor Reg. code			
Unit of Competency	MANAGE OPERATING SYSTEM.		
Venue of Assessment			
Date of assessment			
Items to be evaluated: Please award marks as appropriate. Give a brief comment on your observation.	Marks available	Marks obtained	Comments
1. Adhered to prescribed safety as per workplace procedures: <ul style="list-style-type: none"> Observe computer lab rules Safe handling of computer and accessories <i>(Award one mark for observation of lab rules and one mark for safe handling of computer and accessories as per workplace procedures)</i>	05		
2. Formatting the computer <ul style="list-style-type: none"> Formatted the Computer using the OS provided <i>(Award 5 Marks or 0)</i>	05		
3. Created two user accounts an administrative account named ADMIN with the password "admin" and STUDENT account without password <i>(Award 2 marks for each account created)</i>	04		
4. Partition the hard disk in C and D <ul style="list-style-type: none"> Created a new partition on the hard disk of the provided computer using Windows Disk Management utility as per the user manual <i>(Award 7 marks)</i>	07		
5. Install the following software	04		

ASSESSMENT OUTCOMES		
The candidate was found to be: Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> <i>(Please tick as appropriate)</i> <i>(The candidate is competent if s/he gets 50% or higher)</i>		
Feedback from candidate:		
Feedback to candidate:		
Candidate's signature:	Date:	
Assessor's signature:	Date:	