

091905T4HRI

HEALTH RECORDS AND INFORMATION TECHNOLOGY LEVEL 5

HE/OS/HR/CR/01/5/A

MANAGE ELECTRONIC HEALTH

NOV/DEC. 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

Time: 30 minutes

INSTRUCTIONS TO CANDIDATE:

In this assessment, you are required to complete the following tasks:

TASK 1:

Receive through e-mail, download and transmit clinical notes to the physician using same mail.

TASK 2:

From paper based health records of 3 patients files, Create, store, update and share with doctor, the health records using excel

You are provided with the following resources;

- Computer installed with MS office
- Computer accessories, power source
- 3 patient files
- Email to receive clinical notes
- Stationaries
- Internet