

102104T4HSS

HEALTH SERVICES SUPPORT PROVIDER LEVEL 4

MED/OS/HSS/CR/03/4/A

SUPPORT HOSPITAL STORE PROCEDURES

NOV. /DEC. 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT ASSESSOR'S GUIDE

INSTRUCTIONS TO ASSESSOR

1. You are required to mark the practical as the candidate perform the tasks
2. You are required to take video clips/pictures at critical points
3. Ensure the candidate has a name tag and registration code at the back and front

OBSERVATION CHECKLIST

Candidate's name & Registration No.			
Assessor's name & Reg. Code			
Unit of Competency			
Venue of Assessment			
Date of Assessment			
Items to be evaluated: <i>award marks appropriately</i> <i>Give a brief comment necessary</i>	Marks available	Marks obtained	Comments
1. Donned appropriate PPEs as per hospital policy. i. Mask ii. Uniform/lab coat/apron <i>(Award 1 mark for each PPE to a maximum of 2)</i>	2		
2. Performed social hand wash. <i>(Award 1 mark or zero)</i>	1		
3. Entered the medical supplies in stock in the designed inventory appropriately. iii. Gloves iv. Stethoscopes v. Glucometers vi. Blood pressure machines (sphygmomanometers) vii. Mercury thermometers, viii. Adult patient gowns. <i>(Award 1 a mark for each item entered appropriately to a maximum of 6 marks)</i>	6		
4. Entered the received items from the supplier in the designed inventory appropriately.	3		

<ul style="list-style-type: none"> i. Mercury thermometer ii. Gloves iii. Syringes <p><i>(Award 1 mark for each item entered appropriately to a maximum of 3 marks)</i></p>			
<p>5. Identified the departmental request orders and sorted the departmental orders appropriately by recording in the inventory.</p> <ul style="list-style-type: none"> a. Male medical ward: <ul style="list-style-type: none"> i. 3 boxes of gloves, ii. 1 stethoscope, iii. 1 Blood Pressure machine iv. 4 patient gowns. b. Paediatric ward: <ul style="list-style-type: none"> v. 3 mercury thermometers vi. 2 boxes of gloves. <p><i>(Award 1 mark for each action to a maximum of 6marks)</i></p>	6		
<p>6. Balanced the inventory for the sorted and defected items.</p> <ul style="list-style-type: none"> i. Gloves ii. Stethoscopes iii. Blood pressure machines (sphygmomanometers) iv. Mercury thermometers, v. Adult patient gowns vi. Syringes vii. Glucometers <p><i>(Award 1 mark for each item balanced to a maximum of 7 marks)</i></p>	7		
<p>7. Dispatched the specific orders for each</p>	1		

department <i>(Award 1 mark or 0)</i>			
8. Signed the inventory forms as per hospital policy. <ul style="list-style-type: none"> • Should sign as store keeper <i>(Award 1 mark or zero)</i>	1		
9. Segregated generated waste accordingly <i>((Award 1 mark or 0)</i>	1		
10. Performed hand hygiene. <i>(Award 1 mark or 0)</i>	1		
TOTAL	31		

The candidate was found to be:

Competent Not yet competent

(Please tick as appropriate)

The candidate is competent if s/he gets 16 marks (50%) out of 31 in the observation checklist

Feedback from candidate		
Feedback to candidate		
Candidates Signature	Date:	
Assessor's Signature	Date:	