

091906T4HRI

HEALTH RECORDS AND INFORMATION TECHNOLOGY LEVEL 6

HE/OS/HR/CR /03/6/A

CODE AND INDEX DISEASES

NOV /DEC 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

INSTRUCTION TO THE ASSESSOR

1. You are required to mark practical as the candidate perform the task.
2. You are required to take video clips at critical points.
3. Ensure the candidate has a name tag and registration code at the front.

OBSERVATION CHECKLIST

Candidate's Name & Reg. No.	
Assessor's Name & Reg. Code/ID No.	
Unit of Competence	
Venue of Assessment	
Date of Assessment	
(Award maximum marks if correct and zero marks if wrong)	

Items to be evaluated: <i>Please award marks as appropriate. Give a brief comment on your observation.</i>	Marks Allocated	Marks Awarded	Comment
1. Donned a dust coat <i>(Award 1 mark or 0)</i>	1		
2. Identified coding and indexing materials provided e.g., patient files, ICD 10 Volumes <i>(Award 2 marks or 0)</i>	2		
3. Identified diseases to code as doctors' diagnosis <i>(Award 1 mark for each disease identified for maximum 4)</i>	4		
4. Checked the code given in the index with the entry in the volume 3 <i>(Award 2 marks for each checked code for maximum 4)</i>	8		
5. Checked for exclusion notes or other instructions, which may change decision to use the code. e.g. <ul style="list-style-type: none"> • “NEC” • “See Also” • “NOS” <i>(Award 1 mark for each checked code for maximum 4)</i>	4		
6. Assigned correct disease codes <i>(Award 1 mark for each checked code for maximum 4)</i>	4		
7. Confirmed the code using volume 1 <i>(Award 1 mark for each checked code for maximum 4)</i>	4		
Sub Total Marks	27		

ASSESSMENT OUTCOME	
ASSESSMENT OUTCOME	
The candidate was found to be:	
Competent <input type="checkbox"/>	Not yet competent <input type="checkbox"/>
<i>(Please tick as appropriate)</i>	
<i>(The candidate is competent if she/he gets 50 %.)</i>	
Feedback to candidate:	
Feedback from candidate:	
Candidate's Signature	
-----	Date
Assessor's Signature	
-----	Date