

**102105T4COH**

**COMMUNITY HEALTH LEVEL 5**

**HE/OS/CH/CR/03/5/A**

**MAINTAIN COMMUNITY HEALTH INFORMATION SYSTEMS**

**NOV/DEC 2023**



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION  
COUNCIL (TVET CDACC)**

**OBSERVATION CHECKLIST**

**INSTRUCTIONS TO THE ASSESSOR**

1. You are required to mark the practical as the candidates performs the task.
2. You are required to take video clips at critical points.
3. Ensure that the candidate has a name tag and a registration code at the back and front.

## OBSERVATION CHECKLIST

<b>Candidate's name &amp; Registration No.</b>			
<b>Assessor's name &amp; Id code</b>			
<b>Unit(s) of Competency</b>			
<b>Venue of Assessment</b>			
<b>Date of assessment</b>			
<b>Items to be evaluated:</b> <b>Award marks appropriately. Give a brief comment where less or no marks have been awarded.</b>	<b>Maximum marks to allocate</b>	<b>Marks allocated</b>	<b>Comments</b>
1. Donned <b>a. Lab coat</b> <b>b. Closed shoes</b> <i>(Award 1 mark for each correct donned, 1x2)</i>	<b>2</b>		
<b>TASK 1: PREPARED FOR THE TRAINING</b>			
2. Introduced: <b>a. Self</b> <b>b. Created rapport</b> <i>(Award 1 mark for self-introduction and 1 mark for Creating rapport 1x2)</i>	<b>2</b>		
3. Assembled and distributed training materials: <b>i. Pen</b> <b>ii. Rearrange Chairs</b> <b>iii. Foolscap</b> <i>(Award 1 mark, 1x1)</i>	<b>1</b>		
4. Shared the training objectives <b>i. To train on MOH 514</b> <b>ii. Types of indicators</b> <i>(Award 1 mark, 1x2)</i>	<b>2</b>		
5. Training schedule to Include:	<b>2</b>		

<ul style="list-style-type: none"> <li><b>i. Time</b></li> <li><b>ii. Date</b></li> <li><b>iii. Venue</b></li> <li><b>iv. Facilitator</b></li> </ul> <p><i>(Award 1 mark each, 1x2)</i></p>			
<b>TASK 2: CONDUCTED A TRAINING ON TOOL (X)-MOH 514</b>			
<p>6. Identified tool X</p> <ul style="list-style-type: none"> <li><b>i. MOH 514 – service delivery log book</b></li> </ul> <p><i>(Award 1 mark, 1x2)</i></p> <p>7. Described MOH 514</p> <ul style="list-style-type: none"> <li><b>i. a diary that is used to collect information from the household during the period of offering a health service, health messages or defaulter traced</b></li> </ul> <p><i>(Award 1 mark, 1x2)</i></p>	<b>2</b>		
<p>8. Mentioned when to be filled:</p> <ul style="list-style-type: none"> <li><b>ii. Filled by CHV during the household visitation</b></li> </ul> <p><i>(Award 2 marks, 1x2)</i></p>	<b>2</b>		
<p>9. Mentioned when and whom it should be submitted to:</p> <ul style="list-style-type: none"> <li><b>i. The Service Delivery Log Book should be submitted to the CHEW CHA for summarization by 2nd of the following month.</b></li> </ul> <p><i>(Award 2 mark, 1x2)</i></p>	<b>2</b>		
<p>10. Explained types of information and indicators</p>			

collected:			
<p><b>i. Basic information – contains particulars of the household visited. Indicators include: Village name, household number, gender, contact etc.</b></p>	<b>2</b>		
<p><b>ii. Mother information – Captures the indicators about the wellbeing of the mother such as pregnancy status, family planning methods, place of delivery etc.</b></p>	<b>2</b>		
<p><b>iii. Child information – Captures the indicators on the wellbeing of the child such as growth monitoring, nutritional status, deworming etc.</b></p>	<b>2</b>		
<p><b>iv. Referral information – captures data on cases referred by CHVs such as women referred for FP, home delivery, children with delayed milestone etc.</b></p>	<b>2</b>		
<p><b>v. Defaulter information – captures health care services defaulted by the clients such as ANC visits, Immunization, ART etc.</b></p>	<b>2</b>		
<p><b>vi. Death – Captures the number deaths occurred in that month</b></p>			
<p><b>vii. Remarks – comments regarding the visited household</b> <i>(Award 3 marks each for correct response, 2x5)</i></p>			
<p>11. Opened plenary for:</p> <p><b>i. Asked the audience questions</b></p> <p><b>ii. Answered the questions</b> <i>(Award 1 mark for correct response, 1x2)</i></p>	<b>2</b>		
<p>12. Demonstrated good communication skills</p> <p><b>i. Voice projection</b></p>	<b>2</b>		

ii. <b>Eye contact</b> <i>(Award 1 mark for correct response, 1x2)</i>			
13. Summary and conclusion: i. <b>Summarized the presentation</b> ii. <b>Thanked the audience</b>  <i>(Award 1 mark for correct response, 1x2)</i>	<b>2</b>		
<b>TOTAL</b>	<b>33</b>		
<p><b>The candidate was found to be:</b></p> <p style="text-align: center;"> <input type="checkbox"/> Competent                     <span style="margin-left: 200px;"><input type="checkbox"/> Not yet competent</span> </p> <p><i>(Please tick as appropriate)</i></p> <p><b>A Candidate is found to be competent if he/she gets 50% and above</b></p>			
<p><b>Feedback from candidate:</b></p>			
<p><b>Feedback to candidate:</b></p>			
<p><b>Candidate's signature:</b></p>	<p><b>Date:</b></p>		
<p><b>Assessor's signature:</b></p>	<p><b>Date:</b></p>		