

061005T4ICT

ICT TECHNICIAN LEVEL 5

IT/OS/ICT/CR/2/5

INSTALL COMPUTER SOFTWARE

July/August 2024



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

OBSERVATION CHECK LIST

INSTRUCTIONS TO ASSESSOR

1. Assess the candidate as the practical progresses observing the critical areas
2. You are required to mark the practical as the candidate perform the tasks
3. Ensure the candidate has a name tag and registration code at the back and front

This guide consists of FOUR (4) printed pages.

Assessor should check the guide to ascertain that all the pages are printed as indicated and that no questions or answers are missing

OBSERVATION CHECKLIST

Candidate's name & Registration No.			
Assessor's name & Reg. code			
Unit(s) of Competency	Install Computer Software		
Venue of Assessment			
Date of assessment			
<i>(Indicate the marks available and marks obtained respectively. Award marks appropriately as guided for in the items for evaluation indicated. Give a brief comment where necessary)</i>			
Items to be evaluated:	Marks Allocated	Marks Obtained	Comments
Task 1			
a. Downloaded Mozilla Firefox <i>(Award 3 marks or zero)</i>	3		
b. Installed Mozilla Firefox <i>(Award 5 marks or zero)</i>	5		
c. Set the Mozilla Firefox as the default browser <i>(Award 3 marks or zero)</i>	3		
d. Tested the installation by Searching for the 'positive impact of computers in learning institutions' <i>(Award 2 marks or zero)</i>	3		
Sub total	14		
TASK 2			
a. Created new user account <i>(Award 5 marks or zero)</i>	5		
b. Switched account <i>(Award 2 marks or zero)</i>	2		
c. Changed the Desktop background, Screen saver and lock screen	6		

(Award 2 marks to each changes or zero 2x3=6)			
d. Downloaded Clean up software (Award 4 marks or zero)	4		
e. Located the downloaded software (Award 2 marks or zero)	2		
f. Installed software (Award 3 marks or zero)	3		
g. Launched the software (Award 3 marks or zero)	3		
TOTAL TASK 2	25		
TASK 3			
a. Installed AutoCAD 2018 (Award 5 for correct installation marks or 0)	5		
b. Activated AutoCAD 2018 (Award 3 marks for correct activation or 0)	3		
c. Started AutoCAD 2018 (Award 3 marks for starting the program correctly)	3		
TOTAL TASK 3	11		
TOTAL	50		
ASSESSMENT OUTCOME			
The candidate was found to be:			
Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/>			
<i>(Please tick as appropriate)</i>			
<i>(The candidate is competent if s/he gets 70% or higher of the items of evaluation correct)</i>			
Feedback to candidate:			
Feedback from candidate:			
Candidate's Signature		Date	

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Assessor's Signature	Date
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