

091905T4HRI

HEALTH RECORDS AND INFORMATION TECHNOLOGY LEVEL 5

HE/OS/HR/CR/04/5/A

Register Patients

July/August 2024



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

INSTRUCTIONS TO ASSESSOR

1. Assess the candidate as the practical progresses observing the critical areas
2. You are required to mark the practical as the candidate perform the tasks
3. You are required to take video clips at critical points
4. Ensure the candidate has a name tag and registration code at the back and front

This guide consists of THREE (3) printed pages.

Assessor should check the guide to ascertain that all the pages are printed as indicated and that no questions or answers are missing

OBSERVATION CHECKLIST

Candidate's Name & Reg. No.			
Assessor's Name & Reg. Code/ID No.			
Venue of Assessment			
Date of Assessment			
Items to be evaluated: <i>Please award marks as appropriate. Give a brief comment on your observation.</i>	Marks Allocated	Marks Awarded	Comment
1. Adhered to safety as per work place procedures: <ul style="list-style-type: none"> • Dust coat • Name tag <i>(Award 1 mark or 0 for each point)</i>	2		
2. Inquired whether it is the patient's first visit or not <i>(Award 2 marks or 0)</i>	2		
3. Correctly entered the OPD numbers <ul style="list-style-type: none"> • New patient <i>(Award 1 mark for each OPD number given)</i>	4		
4. Captured correct bio data for the four patients <ul style="list-style-type: none"> • Name • Age • Sex • Phone number • Residence • Diagnosis 	28		

• Treatment <i>(Award 1 marks for each patient detail filled)</i>			
TOTAL	36		
ASSESSMENT OUTCOME			
The candidate was found to be: Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> <i>(Please tick as appropriate)</i> <i>(The candidate is competent if s/he gets 50 %.)</i>			
Feedback to candidate:			
Feedback from candidate:			
Candidate's Signature -----			
Date			
Assessor's Signature -----			
Date			

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