

**102104T4COH**

**COMMUNITY HEALTH LEVEL 4**

**HE/OS/CH/CR/03/4/A**

**Maintain Community Health Information Systems**

**July/August 2023**



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION  
COUNCIL (TVET CDACC)**

**OBSERVATION CHECKLIST**

**INSTRUCTIONS TO ASSESSOR**

- 1. Allocate 1 Hour** to the candidate to perform the tasks
- 2. You are required to take video clips** at critical points.

**This paper consists of 5 printed pages**

**Assessor should check the assessors guide to ascertain that all the pages are printed as indicated and that no page (s) missing.**

## OBSERVATION CHECKLIST

<b>Candidate's name &amp; Registration No.</b>			
<b>Assessor's name &amp; Id code</b>			
<b>Unit(s) of Competency</b>			
<b>Venue of Assessment</b>			
<b>Date of assessment</b>			
<b>Items to be evaluated:</b>	<b>Maximum</b>	<b>Marks</b>	<b>Comments</b>
<b>Award marks appropriately. Give a brief comment where less or no marks have been awarded.</b>	<b>marks to allocate</b>	<b>allocated</b>	
<b>1. Dressed on;</b> i. Closed shoes ii. Lab coat  <i>Note: - Award 1 mark for each item present</i> - Award maximum marks if correct and zero marks if wrong	 <b>1</b>  <b>1</b>		
<b>2. Introduced him/herself to the audience.</b> i. Name ii. Position  <i>Note: - Award 1 mark for each point</i> <i>Note: - Award maximum marks if correct and zero marks if wrong</i>	 <b>1</b>  <b>1</b>		
<b>3. Shared objectives</b> i. Prepare a training schedule. ii. Conduct a training on how to use MOH 100  <i>Note: - Award 1 mark for each point</i> <i>Note: - Award maximum marks if correct and zero marks if wrong</i>	 <b>1</b>  <b>1</b>		
<b>TASK 1; Developed training schedule;</b>			

<p><b>4.</b> Developed training schedule;</p> <ul style="list-style-type: none"> <li>i. Activity</li> <li>ii. Venue</li> <li>iii. Time</li> <li>iv. Date</li> <li>v. Facilitator/who</li> </ul> <p><i>Note: - Award 1 mark for each point</i></p> <p><i>Note: - Award maximum marks if correct and zero marks if wrong</i></p>	<b>5</b>		
<b>TASK 2; Conducted MOH 100 training</b>			
<p><b>5.</b> Identified the purpose of the tool</p> <ul style="list-style-type: none"> <li><b>i. To refer the client to a link facility and the link to the community.</b></li> </ul> <p><i>Note: - Award 1 mark for each point</i></p> <p><i>Note: - Award maximum marks if correct and zero marks if wrong</i></p>	<b>2</b>		
<p><b>6.</b> Mentioned the components of MOH 100 (community referral book)</p> <p><b>Section A (Patient Data)</b></p> <ul style="list-style-type: none"> <li>i. Biodata</li> <li>ii. Main problem</li> <li>iii. Treatment given</li> <li>iv. Details of the CHV referring the patient</li> <li>v. Details of the community health unit.</li> <li>vi. Name of the link facility.</li> </ul>	<p><b>1</b></p> <p><b>1</b></p> <p><b>1</b></p> <p><b>1</b></p> <p><b>1</b></p> <p><b>1</b></p>		

7. Mentioned the components of MOH 100 (Community referral book) <b>SECTION B</b> (Referral back to the community) i. Details of the medical care provider ii. Recommendations from the link facility <i>Note: - Award 1 mark for each point</i> - Award maximum marks if correct and zero marks if wrong	1 1		
8. Mentioned; i. One copy to be retained the client ii. One copy to be retained by the CHV iii. One copy retained by the link facility. <i>Note: - Award 2 mark for each point</i> - Award maximum marks if correct and zero marks if wrong	1 1 1		
9. Engaged the audience; i. Allowed the audience to ask questions <i>Note: - Award 1 mark for engaging audience</i>	1		
10. Demonstrated communication skills i. Maintained eye contact with audience ii. Audibility <i>Note: - Award 1 mark for each point</i>	1 1		
11. Concluded the training i. Gave a conclusion/Summary ii. Thanked the audience <i>Note: - Award 2 mark for each point</i> <i>Note: - Award maximum marks if correct and zero marks if wrong</i>	1 1		
<b>Total Marks</b>	<b>29</b>		

<b>The candidate was found to be:</b>			
<input type="checkbox"/> Competent		<input type="checkbox"/> Not yet competent	
<i>(Please tick as appropriate)</i>			
<b>A Candidate is found to be competent if he/she gets 50% and above</b>			
<b>Feedback from candidate:</b>			
<b>Feedback to candidate:</b>			
<b>Candidate's signature:</b>		<b>Date:</b>	
<b>Assessor's signature:</b>		<b>Date:</b>	

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