

102105T4COH

Community Health Level 5

HE/OS/CH/CR/01/5/A

Monitor Community Health Care

July/August 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

OBSERVATION CHECKLIST

INSTRUCTIONS TO THE ASSESSOR

1. You are required to mark the practical as the candidate perform the tasks.
2. You are required to take video clips at critical points.
3. Ensure the candidate has a name tag and registration code at the back and front.

OBSERVATION CHECKLIST

Candidate's name & Registration No.			
Assessor's name & Id code			
Unit(s) of Competency			
Venue of Assessment			
Date of assessment			
Items to be evaluated: Award marks appropriately. Give a brief comment where less or no marks have been awarded.	Maximum marks to allocate	Marks allocated	Comments
1. General appearance & grooming of the candidate The Candidate had: <i>i. Candidate name tag.</i> <i>ii. A lab coat.</i> <i>(Award 1 mark each 1x2)</i>	2		
2. Preparation: i. Organized a training room ii. Assembled the audience iii. Registered participants iv. Aailed the training tools for training to the CHVs (simulated audience) <i>(Award 1 mark each 1x4)</i>	4		
Task 1: Prepared a schedule for the training.			
3. Developed and captured the following in the training schedule; i. Activity ii. Venue iii. Time iv. Date v. Facilitator/who? <i>(Award 1 mark for each item 1x5)</i>	5		
Task 2: Conducted the training on management of essential drugs to the CHVs.			

<p>4. Elaborated on the Security & storage of the drugs under the following;</p> <ul style="list-style-type: none"> i. All drugs and non-Rx must be locked ii. External kept separate from internal drugs iii. Refrigerated drugs kept appropriately iv. Disposal of outdated drugs v. Handling discontinued drugs vi. Keeping treatment cart storage <p><i>(Award 1 mark per correct item, or zero for incorrect 1x5)</i></p>	5		
<p>5. Explained about labelling of the drugs</p> <ul style="list-style-type: none"> i. Clear labelling of drugs ii. Alphabetically ordered <p><i>(Award 1 mark per correct item, or zero for incorrect 1x2)</i></p>	2		
<p>6. Mentioned about keeping good records and inventory</p> <ul style="list-style-type: none"> i. Drugs restocking ii. Explained need for record keeping <p><i>(Award 2 marks per correct item, or zero for incorrect 1x2)</i></p>	2		
<p>7. Mentioned about the drugs usage</p> <ul style="list-style-type: none"> i. Simple drugs usage ii. Drug expiry iii. First in first out <p><i>(Award 1 mark each, or zero for incorrect 1x3)</i></p>	3		
<p>8. Engaged the participants</p> <ul style="list-style-type: none"> i. Allowed/encouraged participants to ask questions <p><i>(Award 1 mark or 0, 1x1)</i></p>	1		
<p>9. Demonstrated good communication skills;</p>			

<p>i. Maintained eye contact with audience</p> <p>ii. Audibility</p> <p><i>(Award 1 mark per correct item, or zero for incorrect 1x2)</i></p>	<p>2</p>		
<p>10. Gave a summary of the training</p> <p>i. Conclusion/Summary</p> <p>ii. Thanked the audience</p> <p><i>(Award 1 mark per correct item, or zero for incorrect 1x2)</i></p>	<p>2</p>		
<p>Total Marks</p>	<p>28</p>		
<p>The candidate was found to be:</p> <p style="text-align: center;"> <input type="checkbox"/> Competent <input type="checkbox"/> Not yet competent </p> <p><i>(Please tick as appropriate)</i></p> <p>A Candidate is found to be competent if he/she gets 50% and above</p>			
<p>Feedback from candidate:</p>			
<p>Feedback to candidate:</p>			
<p>Candidate's signature:</p>	<p>Date:</p>		
<p>Assessor's signature:</p>	<p>Date:</p>		

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