

092305T4SWC

SOCIAL WORK AND COMMUNITY DEVELOPMENT LEVEL 5

COD/OS/SW/CR/05/5/A

CARRY OUT COMMUNITY AWARENESS ACTIVITIES

July/Aug 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

ASSESSOR'S GUIDE

INSTRUCTIONS TO THE ASSESSOR

1. You are required to mark the practical as the candidate performs the task.
2. You are required to take video clips at critical points.
3. Ensure the candidate has a name tag and registration code at the back and front

This paper consists of five (5) printed pages

OBSERVATION CHECKLIST

Candidate's Name				
Candidate's Registration Code				
Assessor's Name				
Assessor's Registration Code				
Venue of Assessment				
Date of assessment				
Task	Items to be evaluated: <i>Award marks as appropriate. Give a brief comment on your observation.</i>	Marks available	Marks obtained	Comments
Task 1: Identified the activity	<p>i) Identified community problem:</p> <ul style="list-style-type: none"> • Identified the felt need of the community. <p><i>(Award two marks for appropriate identification of the problem. 2x1=2 marks)</i></p>	2		
Task 2: Identified the target group	<p>ii) Identified the target group.</p> <p>The affected group was appropriately identified;</p> <ul style="list-style-type: none"> • Community members <p><i>(Award 1 marks for appropriate identification. 1x1=1 marks)</i></p>	1		
Task 3: Set objectives	<p>iii) Developed relevant objectives. Objectives were based on;</p> <ul style="list-style-type: none"> • Causes • Effects • Measures <p><i>(Award two marks for each appropriate objective set. 2x3=6 marks)</i></p>	6		
Task 4:	Conducted awareness creation.	2		

Created awareness	<p>Training was conducted</p> <p>iv) Introduction of the meeting was done;</p> <ul style="list-style-type: none"> • Welcomed the community members. • Introduction of members and trainer was done. <p><i>(Award two marks for appropriate introduction. 2x1=2 mark)</i></p>			
	<p>v) Registration of members</p> <ul style="list-style-type: none"> • Recorded the members attendance <p><i>(Award two marks for appropriate recording. 2x= 2 marks)</i></p>	2		
	<p>vi) Communicated on the objective of the meeting.</p> <ul style="list-style-type: none"> • The objective of the meeting was communicated. <p><i>(Award two marks for briefing members on the objectives. 2x1=2 marks)</i></p>	2		
	<p>vii) Discussed the objectives set.</p> <p>The set objectives were discussed on basis of;</p> <ul style="list-style-type: none"> • Causes • Effects • Measures <p><i>(Award two marks for each objective discussed. 2x3=6 marks)</i></p>	6		

Task 5: Documente d the activities	viii) Documented the activities <ul style="list-style-type: none"> • Recorded the awareness activities through reports; • Title • Introduction • Body • Conclusion <i>(Award two marks for each section discussed. 2x3=6 marks)</i>	6		
	ix) Labelled the file <i>(Award two marks for a well labelled file.. 2x1= 2marks)</i>	2		
	x) Filed the report of the training <i>(Award two marks for each section discussed. 2x1=2marks)</i>	2		
	xi) Good presentation of the documents. <ul style="list-style-type: none"> • Neat • Organized • Precise • Grammatically correct • Coherence <i>(Award 1 marks for each quality observed.. 3x1= 3 marks)</i>	3		
	xii) Demonstrated interpersonal skills. <ul style="list-style-type: none"> • Good communication skills • Participation skills • Problem solving skills • Non verbal skills (dressing, 	6		

	proper use of body language) <i>(Award two marks for each skill demonstrated. 2x3=6 marks</i>			
	Total Marks	40		
ASSESSMENT OUTCOME				
<p>The candidate was found to be:</p> <p style="text-align: center;">Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/></p> <p><i>(Please tick as appropriate)</i></p> <p><i>(The candidate is competent if s/he gets at least 50%)</i></p>				
Feedback from candidate:				
Feedback to candidate:				
Candidate's Signature		Date		
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Assessor's/ verifier's signature				

This is the last printed page.