

Internal Controls in Accounting Information Systems

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1. Purpose

- To ensure the accuracy, reliability, and security of financial data processed by the AIS, and to prevent/detect fraud and errors.

2. General Controls

- Apply to the overall IT environment: access controls, password policies, system backups, and disaster recovery plans.

3. Application Controls

- Specific to individual transaction processes: input validation checks, approval workflows, and reconciliation procedures.

4. Segregation of Duties in a Computerized Environment

- Ensuring no single person can both initiate and approve a transaction, or both process and review it, even within a software system.

5. Audit Trails

- Automated logs that record who did what and when within the system, critical for detecting unauthorized changes and supporting audits.

6. Why Controls Are Especially Important in AIS

- Automation can process errors or fraudulent entries at high speed and volume if controls are weak, amplifying the potential damage compared to manual systems.