

Financial Statement Preparation

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1. Starting Point: The Trial Balance

- After all transactions are recorded and adjusting entries made, a trial balance confirms total debits equal total credits.

2. Preparing the Income Statement

- List revenues and expenses to calculate net profit or loss for the period.

3. Preparing the Statement of Changes in Equity

- Shows how equity moved during the period (opening balance + net profit - drawings/dividends = closing balance).

4. Preparing the Balance Sheet

- Lists assets, liabilities, and equity as of the reporting date, using the closing equity balance from the equity statement.

5. Preparing the Cash Flow Statement

- Reconciles the change in cash balance by categorizing cash movements into operating, investing, and financing activities.

6. Closing Entries

- Temporary accounts (revenue, expenses, drawings) are closed to retained earnings at period-end to prepare the books for the next accounting period.