

041306T4BUS

BUSINESS MANAGER LEVEL 6

BUS/OS/BM/CR/06/6/A

MANAGE FINANCIAL OPERATIONS

July/August 2024



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

WRITTEN ASSESSMENT

TIME: 3 HOURS

INSTRUCTIONS TO CANDIDATE

1. This paper consists of two sections; **A** and **B**
2. Attempt **ALL** questions as guided in each section
3. Marks for each question are indicated in the bracket ().
4. You are provided with a separate answer booklet to answer the questions
5. Do not write in this question paper.

This paper consists of seven (7) printed pages

**Candidates should check the question paper to ascertain that all pages
are printed as indicated and that no questions are missing**

Turn over

SECTION A: (40 MARKS)

*Answer **all** questions in this section.*

1. Preparing a financial plan involves considering various users. List **two** users who utilizes the financial plan report for decision-making purposes. (2 Marks)
2. Useful financial information possesses key qualities that enable stakeholders to make informed decisions about an organization's financial health. State **four** qualities of useful financial information. (4 Marks)
3. The role of a business finance manager in a modern organization is vital in all the activities of any business firm. Highlight **three** such roles of the officer. (3 Marks)
4. Financial planning involves setting and achieving specific financial goals. State **two** benefits of the plan to an organization. (2 Marks)
5. A corporate governance report provides stakeholders with information about how a company is governed. Give **three** objectives of a good corporate governance reporting. (3 Marks)
6. Majority of the organisations face drawbacks on its adoption of budgeting systems. Outline **four** such kinds of drawbacks. (4 Marks)
7. Variance reports are crucial tools used during the monitoring and implementation of a budget. State **three** uses of this report during the exercise. (3 Marks)
8. Cash flow statements provide valuable insights into an organization's liquidity, it also poses a number of limitations that stakeholders should be aware of. Highlight **four** such limitations of the statements. (4 Marks)
9. As a finance manager you have been tasked with the duty to formulate a working capital policy for managing trade receivables within an organization. State **four** factors to consider during the formulation process. (4 Marks)
10. Net profit margin is a financial metric used to provides valuable insights into an organisation financial performance. Mention **three** reasons why shareholders are interested in the Net profit Margin of an organization. (3 Marks)
11. Mr.Mjomba has been tasked with implementation of robust financial reporting and auditing functions within an organization. Identify **four** importance of this move. (4 Marks)
12. Ethical responsibilities arise not as a result of legal requirements but as a result of moral imperative for organizations to operate in an ethical and fair manner. Name **four** elements of business ethics in managing financial operations. (4 Marks)