



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

Qualification : LEVEL 5

Unit of Competency : DEMONSTRATE COMMUNICATION SKILLS

ASSESSOR'S GUIDE

This only serves as a guide to expected responses.

SECTION A (20 MARKS)

The possible answers are bolded

1. Which of these is not an element of communication?

A) Sender

B) Message

C) Medium

D) Completeness

2. Which of the following principles of communication shows that a message contains all necessary details?

A. Clarity

B. Coherence

C. Completeness

D. Correctness

3. Text messages (SMS) and letters are examples of ----- form of communication

A) Visual

B) Oral

C) written

D) Communication

5. Decoding is a process of ----- information.

- A) Ideas
- B) Posting
- C) Encoding

D) Interpreting

4. The -----is the pathway that information follows to reach the receiver.

- A) Sender

B) Medium

- C) Message

- D) Sender

5. The work of a receiver in the communication process is to ----- information.

- A) Transmit

B) Decode

- C) Encode

- D) Send

6. Prejudice and by stress are examples of..... Barriers.

- A) Linguistic
- B) Mechanical
- C) Physical

D) Psychological

7. Communication in an organization is for the purpose of

- A) Speaking

B) Coordination

- C) Writing

- D) Reading

8. ----- is the receiver's response back to the sender.

- A) Messages
- B) Medium
- C) Feedback**
- D) Encoding