

061004T4ICT

ICT ASSISTANT LEVEL 4

IT/0S/ICTA/CC/02/4/A

INSTALL COMPUTER SOFTWARE

July/August 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL OBSERVATION CHECKLIST

INSTRUCTIONS TO THE ASSESSOR

1. You are required to mark the practical as the candidate performs the tasks.
2. You are required to take video clips at critical points.
3. Ensure the candidate has an identification tag pinned at the back and front near the shoulders showing Candidate's name and registration code.
4. Allocate the candidate 3 hours to complete the task

Note: assessor is required to plan for hold points/stoppage points at check, observe or verify items in a manner that do not interfere with the candidate's progress during practice session

OBSERVATION CHECKLIST

Candidate's name & Registration Code			
Assessor's name & Registration Code			
Venue of Assessment			
Date of assessment			
Items to be evaluated: <i>Please award marks as appropriate. Give a brief comment on your observation.</i>	Marks available	Marks obtained	Comments
TASK 1 (a) : Perform Software Installation of Operating System			
a) Switched on computer and inserted the disc into the drive). <i>(Award 1 mark for switching computer on, and 1 mark for inserting disc into drive)</i>	2		
b) Set bootup to start from CD drive. <i>(Award 2 marks for starting BIOS, one 1 for locating bootup options, 1 mark setting the correct bootup drive)</i>	4		
c) Pressed a keyboard key when prompted to start OS from the CD drive. <i>(Award 1 mark)</i>	1		
d) Selected the local disc drive / partition to install the OS. <i>(Award 3 marks or 0)</i>	3		
e) Formatted the drive to install the OS <i>(Award 2 marks or 0)</i>	2		
f) Set the correct local settings i) language – English	4		