

091906T4HRI

HEALTH RECORDS AND INFORMATION TECHNOLOGY LEVEL 6

HE/OS/HR/CR/05/6/A

Code and Index Diseases

July /Aug 2023



INSTRUCTION TO THE ASSESSOR

1. You are required to mark practical as the candidate perform the task.
2. You are required to take video clips at critical points.
3. Ensure the candidate has a name tag and registration code at the front.

OBSERVATION CHECKLIST

Candidate's Name & Reg. No.			
Assessor's Name & Reg. Code/ID No.			
Unit of Competence			
Venue of Assessment			
Date of Assessment			
(Award maximum marks if correct and zero marks if wrong)			
Items to be evaluated: <i>Please award marks as appropriate. Give a brief comment on your observation.</i>	Marks Allocated	Marks Awarded	Comment
1. Identified the type of statement to be coded • Pointed out the diagnosis in the summary sheet using a pen <i>(Award 1 mark or 0 for each correct statement identified)</i>	5		
2. Located the lead term Picked the alphabetical index (volume 3 book) to identify the main term <i>(Award 2 marks or 0 for each correct lead term identified)</i>	10		
3. Verified the code • Picked the tabular list (Volume 1 book) as reference • Right code <i>(Award 2 marks or 0 for each point)</i>	10		
4. Demonstrated good presentation skills • Audibility when explaining • Self confidence	1 1		